



Dear Colleagues and ETSAP tools users,

You are invited to attend the next regular ETSAP semi-annual meeting, which will be hosted jointly by the UK Energy Research Centre (UKERC) Meeting Place, the Policy Studies Institute, AEA Technology and the Department of Trade and Industry at St Anne's College in Oxford, UK, from 15-17 November 2005. The organizing committee for this workshop is GianCarlo Tosato (ETSAP), Peter Taylor (AEAT), Neil Strachan (PSI/UKERC) and Sarah Keay-Bright (the coordinator of the UKERC's Meeting Place). A joint one day workshop for ETSAP attendees and the broader UK energy modelling community will be held on Tuesday 15 November. We strongly encourage all ETSAP attendees to participate in this Workshop.

The regular ETSAP workshop will take place on Wednesday 16 and Thursday 17 November and members of the UK energy modelling community attending the Tuesday Workshop are also welcome to attend this meeting. There will be a Workshop dinner on 16<sup>th</sup> November at St Anthony's College, sponsored by the DTi. The ETSAP Executive Committee meeting will be held on the morning of Friday 18 November in the same venue. The draft program for the Tuesday Workshop is overpage and the agenda for the ETSAP meeting will follow later. Event details can also be found on the UKERC and ETSAP websites (<http://www.ukerc.ac.uk/content/view/93/57> and [www.etsap.org](http://www.etsap.org)).

Presentations for the ETSAP meeting, 16-17 November, must be submitted to the organizing committee ([gct@etsap.org](mailto:gct@etsap.org), [peter.g.taylor@aeat.co.uk](mailto:peter.g.taylor@aeat.co.uk), [strachan@psi.org.uk](mailto:strachan@psi.org.uk), [sarah.keay-bright@eci.ox.ac.uk](mailto:sarah.keay-bright@eci.ox.ac.uk)) **before 31<sup>st</sup> October**. Powerpoint presentations to be given at the workshop must be received by Sarah Keay-Bright **by 11<sup>th</sup> November at the latest**.

The conference venue is the Ruth Deech Building, St Anne's College <http://www.st-annes.ox.ac.uk/>  
The venue for the conference dinner on 16<sup>th</sup> November is St Anthony's College <http://www.sant.ox.ac.uk/>  
The locations of the colleges and recommended hotels and guesthouses are set out in the attached map.

**The deadline for registrations is 31<sup>st</sup> October 2005. It is essential that you do register if you wish to attend.** To register for the conference please email Sarah Keay-Bright of the UKERC Meeting Place [sarah.keay-bright@eci.ox.ac.uk](mailto:sarah.keay-bright@eci.ox.ac.uk) with the following details:

- Name, position, organisation
- Which days of the meeting you will attend
- Any particular dietary requirements
- The hotel where you will be staying

A block of rooms has been reserved for a period of time at the Cotswold Lodge Hotel. Please book early to avoid disappointment and quote "ETSAP/UKERC" to obtain one of these rooms. If you are unable to reserve a room at the Cotswold Lodge Hotel or any of the other hotels mentioned on the attached list please email [sarah.keay-bright@eci.ox.ac.uk](mailto:sarah.keay-bright@eci.ox.ac.uk) for further advice.

If you need a visa to come to the UK, please arrange this in good time. You might need a personalised and signed invitation letter – please let us know as soon as possible if this is the case and we will be happy to oblige.

We look forward to welcoming you in Oxford in November,

Kindest Regards

Sarah Keay-Bright  
Manager, UKERC Meeting Place

***Tuesday, 15 November 2005, 10.00am – 6.00pm, St Anne’s College, Oxford.  
UK Energy Research Centre (UKERC) in collaboration with ETSAP, PSI, DTI and  
AEAT “Workshop on Modelling Future Energy Technology Cost and Technology Choice”***

The workshop is intended to:

- highlight the approaches in a range of energy models to determining the future costs of existing technologies and the introduction of currently pre-commercial energy technologies;
- stimulate discussion on conflicting and complementary approaches to characterizing future energy technologies;

The workshop will bring together researchers working within the International Energy Agency’s ETSAP network of MARKAL model users with researchers of the UK energy modelling community. One of the purposes of UKERC is to develop networking and collaboration between UK energy researchers and also within the wider network of international energy practitioners. This workshop is being run alongside the regular ETSAP semi-annual meeting.

**Session 1**

Overview of Workshop

Overview of modelling future technology cost and choice

***Lunch***

**Session 2**

Specific Sectors, Energy technologies and Energy models

**Session 3:**

Discussion – Best Practices in Modelling Future Energy Technology Costs and Choice

***Drinks reception***

-----

***Wednesday – Thursday, November 16-17, 2005***

***Regular ETSAP Workshop***

Both ETSAP tools users and other modelling experts will present updates on their range of modelling activities. A full range of technical sessions will be held on ETSAP tools, related projects, and wider energy modelling activities. Further information on modelling activities under the ETSAP network can be found at <http://www.etsap.org/>

Presentations for the ETSAP meeting, 16-17 November, must be submitted to the organizing committee ([gct@etsap.org](mailto:gct@etsap.org) , [peter.g.taylor@aeat.co.uk](mailto:peter.g.taylor@aeat.co.uk), [strachan@psi.org.uk](mailto:strachan@psi.org.uk), [sarah.keay-bright@eci.ox.ac.uk](mailto:sarah.keay-bright@eci.ox.ac.uk) ) **before 31<sup>st</sup> October**. Powerpoint presentations to be given at the workshop must be received by Sarah Keay-Bright **by 11<sup>th</sup> November at the latest**.

-----

***Friday, November 18, 2005***

***ETSAP Executive Committee Meeting***

Restricted to the representatives of ETSAP Contracting Parties and invited experts.

Draft Agenda and Annexes will be circulated separately

## Recommended Accommodation for the ETSAP workshop

### *Highly Recommended*

#### **Cotswold Lodge Hotel**

66a Banbury Road, Oxford, OX2 6JP

Tel: 01865 512121 Fax: 01865 512490

Single: £95 B&B including VAT

Double: £125 B&B including VAT

<http://www.cotswoldlodgehotel.com/>

**Note:** A number of rooms have been set aside at this hotel for a period of time. Please **quote “ETSAP/UKERC”** when booking to obtain one of these rooms. Please book early to avoid disappointment.

### *Other B&Bs near to conference:*

#### **College Guest House**

<http://www.oxfordcity.co.uk/accom/college/>

103-105 Woodstock Road

Oxford, OX2 6HL

Tel: +44 (0)1865 552579 Fax: +44 (0)1865 311244

Single: £25 - £40 per room

Double & Twin: £40 - £68 per room

#### **Parklands Hotel**

<http://www.oxfordcity.co.uk/hotels/parklands/>

100 Banbury Road, Oxford, OX2 6JU

telephone: +44 (0) 1865 554374

fax: +44 (0) 1865 559860

Single £59; double £89 – including VAT and breakfast

#### **Best Western Linton Lodge Hotel**

Linton Road, Oxford, OX2 6UJ

Tel: +44 (0) 1865 553461, Fax: +44 (0) 1865 310365 or 559327

£90 B&B

[www.lintonlodge.com](http://www.lintonlodge.com)

**Note:** If you are unable to find accommodation at any of the above hotels please contact [sarah.keay-bright@eci.ox.ac.uk](mailto:sarah.keay-bright@eci.ox.ac.uk) +44 1865 285171 for further advice

## **Important information for delegates attending the ETSAP Workshop:**

Transport, Workshop venues, contact details, Oxford city, Oxford University

### **TRANSPORT: Getting to Oxford from the airport**

By far the quickest, most convenient and least expensive way to travel from Heathrow or Gatwick airports to Oxford is by coach. We recommend you take the coach and not the train (you would have to take a train into London and then catch another train from Paddington station or Waterloo Station to get from London to Oxford). You will not need to book coaches or trains in advance, but purchase your ticket before you get on the vehicle.

For coaches between Gatwick airport and Oxford:

<http://www.oxfordbus.co.uk/gatwick.html>

For coaches between Heathrow airport and Oxford:

<http://www.oxfordbus.co.uk/heathrow.html>

The coaches from Gatwick and Heathrow are 24hour but frequency drops from every 30 minutes (for Heathrow) to every 2 hours or so between 10pm and 4am. If you arrive in the middle of the night and you've just missed a coach, you might want to take a taxi. For transfers by private car or minivan from Gatwick or Heathrow:

<http://www.cbccars.com/>

[http://www.adlg.co.uk/airport\\_transfers.htm](http://www.adlg.co.uk/airport_transfers.htm)

For transfers between Stansted airport and Oxford, it is sometimes better to take the coach and sometimes better to take the train – depending on time of day. For the train, you will need to take the train from Stansted airport to Liverpool Street Station, and then take a train from Waterloo station to Reading and another train from Reading to Oxford. Or, you can take the underground Tube from Liverpool Street to Paddington Station, and then take a direct train from Paddington to Oxford. Use the TfL journey planner and train and coach databases below to work out what will be most convenient for you:

For transport within the UK by train:

<http://www.thetrainline.com/>

For coaches between Stansted and Oxford:

<http://www.nationalexpress.com/destinations/index.cfm>

For transport within London:

[http://journeyplanner.tfl.gov.uk/user/XSLT\\_TRIP\\_REQUEST2?language=en](http://journeyplanner.tfl.gov.uk/user/XSLT_TRIP_REQUEST2?language=en)

### **TRANSPORT: When you get to OXFORD**

If taking a coach to Oxford, get off at the final stop in Gloucester Green. There is a taxi rank in Gloucester Green (if not visible from your bus stop, ask the driver to direct you). Ask the taxi driver to take you to your destination e.g. St Anne's College on Woodstock Road (opposite the hospital); or the Cotswold Lodge Hotel on Banbury Road. During the day the taxi ride should be no more than five pounds for one person. Ask the driver for a receipt if you need to reclaim travel expenses. If you arrive by train, the taxi rank is clearly visible outside the train station.

*Coach services between Oxford and London:*

<http://www.oxfordtube.com/> and <http://www.oxfordbus.co.uk/espress1.shtml>

For travel between Oxford and London, the coach and train services are equally good – it really depends where in London you want to start or end your journey. The train goes to London Paddington Station whereas the Oxford Tube goes to Hillingdon, Shepherds Bush, Notting Hill, Marble Arch and Victoria. The Oxford Express Coach offers an almost identical service to the Oxford Tube Coach except that it stops at Hillingdon, Baker Street, Marble Arch and Victoria. Coach fares are £15 for a period return.

*For coaches between Oxford and towns other than London:*

<http://www.nationalexpress.com/>

*Trains to and from Oxford:*

Trains between London and Oxford depart from Paddington Station, London. Sometimes it is necessary to change trains in Reading. The fares can vary depending on time and date but should be under £20 for a return journey.

For train services to and from Oxford:

<http://www.nationalrail.co.uk/>

<http://www.thetrainline.com/>

*Taxi companies in Oxford:*

ABC Taxis - 770077 or 775577

RadioTaxis - 242424 or 249743

001 Taxis - 240000

Royal Cars –777333

<http://www.dailyinfo.co.uk/guide/taxi.html>

<http://www.oxford.gov.uk/tourism/taxi.cfm>

*Buses in Oxford:*

Oxford has good local bus services. There are regular buses up and down the Banbury Road and Woodstock Road should you prefer to take the bus rather than walk from the town centre to your hotel or the Workshop venue.

<http://www.oxfordbus.co.uk/>

<http://www.stagecoachbus.com/>

*Parking in Oxford:*

Parking in Oxford is very limited and expensive. This is because the town is trying to tackle its congestion and air quality problems. If you are driving to Oxford it is advisable to use the Park and Ride bus service. This is reliable and reasonably priced:

[http://www.parkandride.net/oxford/html/oxford\\_frameset.html](http://www.parkandride.net/oxford/html/oxford_frameset.html)

## **Oxford Maps**

Maps of Oxford, Oxford Colleges, University Departments and other areas of interest (including the Museum of Natural History):

<http://www.ox.ac.uk/aboutoxford/maps/>

### **Workshop Venues and Accommodation**

Oxford is a particularly picturesque town and is 'pedestrian-friendly'. We encourage delegates to walk between venues. The Workshop venue, Workshop dinner venue and recommended hotels are all within 10 minutes walking distance of one another.

The Workshop venue is the Ruth Deech Building, St Anne's College <http://www.st-annes.ox.ac.uk/>  
The venue for the Workshop dinner on 16<sup>th</sup> November is St Anthony's College  
<http://www.sant.ox.ac.uk/>

The locations of the colleges and recommended hotels and guesthouses are set out in the attached map. A block of rooms has been reserved for a period of time at the Cotswold Lodge Hotel. Please book early to avoid disappointment and quote "ETSAP/UKERC" to obtain one of these rooms. If you are unable to reserve a room at the Cotswold Lodge Hotel or any of the other hotels mentioned on the attached list please email [sarah.keay-bright@eci.ox.ac.uk](mailto:sarah.keay-bright@eci.ox.ac.uk) for further advice.

### **General Oxford information**

Tourist information

[http://www.oxfordcity.co.uk/oxford/home\\_travel\\_tourism.html](http://www.oxfordcity.co.uk/oxford/home_travel_tourism.html)

<http://www.oxford.gov.uk/tourism/>

<http://www.touristnetuk.com/wm/oxford/>

<http://www.citysightseeingoxford.com/>

University of Oxford

<http://www.ox.ac.uk/>

### **Important telephone numbers**

Any queries relating to the Workshop facilities and logistics: Sarah Keay-Bright +44 1865 285171 or Rudra Kapila +44 1865 285169.

Life threatening emergencies (police, fire services, ambulance): 999