

INTERNATIONAL ENERGY AGENCY
ENERGY TECHNOLOGY SYSTEMS ANALYSIS PROGRAMME

Petten, 8 October 1997

FINAL MINUTES OF THE EXECUTIVE COMMITTEE MEETING, NOVEMBER 8, 1996

Location: IIASA, Laxenburg, Austria**Country representatives:**

Mr. John Hollins (chairman)	Canada
Mr. Toshiro Yamada (for Hidetoshi Kohashi)	Japan
Mr. Koen Smekens	Belgium
Mr. Alfred Voss	Germany
Mr. Dolf Gielen	Netherlands
Mr. Fridtjof Unander	Norway
Mr. Heesung Shin	South Korea
Mr. Clas-Otto Wene	Sweden
Mr. Socrates Kypreos	Switzerland
Mr. Tanay Sidki Uyar	Turkey

Guests:

Mr. Peter Schaumann, IER, Germany
Mr. Osamu Sato, STA, Japan
Mr. Jongschul Hong, Kier, South Korea
Mr. Douglas Hill, USA
Mr. Gary Goldstein, DecisionWare Inc., USA
Mr. Takashi Okano, IEA Secretariat
Mr. Tom Kram, Project Head ETSAP, the Netherlands

Opening

1. Agenda

The agenda was adopted as presented.

1. Adoption of the Agenda
2. Adoption of the Minutes of the Meeting of May 10, 1996
 - Business Arising
3. Annex V
 - Final Report
4. Annex VI
 - Participation
 - Report on 2nd Workshop
 - Programme of Work
 - Contribution to other projects
 - Financial Report
5. Other business
 - Guidelines for Bidding on Contracts
 - Next Meeting(s)

2. Minutes

The Minutes of the meeting of 10 May 1996 were adopted with minor amendments to correct spelling and recognize the unanimous decision of the Committee to invite the Institute of Energy Economics and the Rational Use of Energy to become the German participant. The amended minutes are attached.

Business Arising

A final version of Annex VI was distributed, incorporating some changes of detail requested by Japan. This version, dated 8 November 1996, is attached.

The Committee noted with satisfaction that the Director had sent a constructive letter to the authorities in Austria, Greece, Ireland and Spain, inviting them to consider joining Annex VI. Tom Kram and Fridtjof Unander agreed to contact colleagues in Australia and Denmark, respectively, to determine when it might be most appropriate to recommend that the Director send similar letters to those countries.

The Committee agreed unanimously that Hidetoshi Kohashi succeed Yoshiaki Ando as Vice-Chair.

The meeting unanimously confirmed the guidelines for bidding on contracts that had been accepted in principle at its meeting on 10 May.

3. Annex V

Summary Report

It was agreed that a Summary Report, with a one-page executive statement, based on the draft presented to the Workshop and the ensuing discussion, be published with dispatch. Final approval will be given in the same way as for ETSAP newsletters.

Full Report

The Operating Agent will complete the full report in consultation with the contributors. It was agreed that the full report be issued initially as an ECN report and that the Operating Agent explore opportunities for commercial publication as well.

4. Annex VI

Participation

Formal letter of participation in Annex VI have been received to date from four countries. The meeting anticipated that 11 countries and the European Commission will participate, with the possibility of one or two other countries joining during the period of the Annex. The Operating Agent will provide the model letter of participation to those members who need it.

Some members agreed to use their good offices to promote ongoing participation by countries not represented at this meeting. The Operating Agent with support from Gary Goldstein will write a short statement on the programme of work in support of these efforts.

Second Workshop

It was agreed that the second workshop, with the preceding technical meeting, had been very productive. Thanks were extended to IIASA and the Committee welcomed the new Director's interest in closer working relations between ETSAP and IIASA in the future.

Programme of Work

The Committee endorsed the programme of work developed during the workshop, in particular an accelerated timetable for re-engineering the main ETSAP tools and the introduction of a "minimax regrets strategy" in the common assessment.

Contributions to other projects

The meeting accepted an offer from Fridtjof Unander to seek a way of submitting a short paper based on the initial contributions for the common assessment to the Ad hoc Group on the Berlin Mandate in December.

Editorial Committee

The meeting accepted an offer from Clas-Otto Wene and Alfred Voss to develop a proposal for an editorial committee, with a view to fostering publication of papers and reports from Annex VI in refereed journals or in books by commercial publishers.

Financial Report

The meeting reviewed and accepted the first financial statement for Annex VI, covering the period to 30 September 1996.

5. Other business

Guidelines for Bidding on Contracts

Discussed and concluded under *Business Arising* (agenda item 2).

Next meeting

The meeting accepted an invitation to hold its next meetings in Oslo, hosted by the Norwegian Research Council. A technical meeting will be held on 5 and 6 June 1997 and a Host Country Seminar, ETSAP Workshop and Executive Committee meeting from 9 to 12 June, inclusive.

{Note: these dates were subsequently changed to 30-31 May, and 2-6 June}